

SCOTT HIGH SCHOOL



PARENT-STUDENT HANDBOOK

2007-2008

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This agenda belongs to:

Name _____

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TABLE OF CONTENTS

| | |
|---|-------|
| Announcements | 12 |
| Arrival at School | 12 |
| Assemblies | 7 |
| Bell Schedules | 4 |
| Boone County Alternative School..... | 22 |
| Building Neatness | 7 |
| Classification of Students..... | 11 |
| Classroom Make-up Policy..... | 11 |
| Closed Campus..... | 5 |
| Discipline Policies and Actions..... | 14-20 |
| Emergency Cards..... | 9 |
| Extra Curricular Activities Policy..... | 13 |
| Final Test Policy..... | 11 |
| Fire Drill Procedures | 20 |
| Going Home for Lunch | 5 |
| Graduation Practice | 21 |
| Guidance Office | 7 |
| Hall Passes | 7 |
| Honor Roll/Honor Banquet | 8 |
| Incidents..... | 8 |
| Lockers..... | 6 |
| Lost and Found | 6 |
| Lunch/Breakfast | 4 |
| Mission Statement..... | 2 |
| Nondiscriminatory Statement | 2 |
| Obligations | 6 |
| Parent/Teacher Conferences | 3 |
| Progress Reports/Report Cards | 3 |
| Responsible Student Program | 21-22 |
| School Closing Due to Weather | 12 |
| School Interest Groups | 14 |
| Senior Class Ranking Guidelines..... | 9 |
| Student Recognition/Awards | 13 |
| Student/Teacher Parking Policy | 5 |
| Telephones | 12 |
| Textbooks..... | 6 |
| Visitors | 8 |
| Withdrawals/Transfers | 8 |
| School Song/Alma Mater. | 23 |

WELCOME

The Faculty and Staff of Scott High School would like to extend their wishes to you for a successful academic career. This school will be whatever you make it, and remember that your success in school is directly proportional to your efforts. May you always strive to do things in which you can take pride.

Leonard Bolton
Principal

MISSION AND VISION STATEMENT

Scott High School will create an environment that results in high levels of performance and academic achievement for ALL students.

NONDISCRIMINATORY STATEMENT

In pursuit of a total education (curricular, extra-curricular, or co-curricular), Scott High School does not discriminate on the basis of sex, race, color, religion, handicapping condition, marital status or national origin.

STUDENT CODE OF CONDUCT

In order for every student to have the opportunity to reach his/her potential, every student in the public schools of West Virginia **shall not** exhibit the following behaviors:

1. Anti-social conduct.
2. Cheating.
3. Disorderly conduct.
4. Improper operation of motor vehicle.
5. Inappropriate displays of affection.
6. Inappropriate dress and grooming.
7. Leaving school without permission.
8. Possession of inappropriate personal property.
9. Tardiness.
10. Technology abuse.
11. Tobacco.
12. Trespassing.
13. Truancy.

PARENT-TEACHER CONFERENCES

Parents are urged to call for a conference appointment with their child's teacher(s) whenever the need arises. Many times, a conference with the teacher can resolve misunderstandings. Contact the guidance office to request an appointment.

PROGRESS REPORTS/REPORT CARDS

A progress report will be sent home for all students near the middle of each nine-week grading period. The purpose of this is to inform parents and students of their grades in all classes. This will give every student the opportunity to work harder in those areas where it is needed. Report cards are distributed every nine weeks. The grade that is given at the end of the First Term (semester) is the final grade for that particular class.

BELL SCHEDULES

| 9 th Schedule | | Two Hour Delay | |
|--------------------------|-------------------|----------------|-----------------------|
| 7:25-7:45 | Home Room (Focus) | 9:25- 9:45 | Breakfast |
| 7:45-8:00 | Breakfast | 9:45 -11:05 | 1 st Block |
| 8:00-9:30 | First Block | 11:05-11:44 | Lunch |
| 9:30-9:35 | Break | 11:49-12:49 | 2 nd Block |
| 9:35-11:05 | Second Block | 12:49-12:54 | Break |
| 11:05-11:10 | Break | 12:54-1:54 | Third Block |
| 11:10-11:55 | Third Block A | 1:54-1:59 | Break |
| 11:55-12:30 | Lunch | 1:59-3:00 | Fourth Block |
| 12:34-1:19 | Third Block B | | |
| 1:19-1:24 | Break | | |
| 1:24-2:54 | Fourth Block | | |
| 2:54-3:00 | Announcements | | |

| 10 th -12 TH Schedule | | Two Hour Delay | |
|---|---------------|----------------|-----------------------|
| 7:25-7:45 | Breakfast | 9:25- 9:45 | Breakfast |
| 7:45-8:00 | Homeroom | 9:45-10:00 | Homeroom |
| 8:05-9:30 | First Block | 10:05-11:05 | 1 st Block |
| 9:30-9:35 | Break | 11:05-11:44 | Lunch |
| 9:35-11:05 | Second Block | 11:49-12:49 | 2 nd Block |
| 11:05-11:44 | Lunch | 12:49-12:54 | Break |
| 11:49-1:19 | Third Block | 12:54-1:54 | Third Block |
| 1:19-1:24 | Break | 1:54-1:59 | Break |
| 1:24-2:54 | Fourth Block | 1:59-3:00 | Fourth Block |
| 2:54-3:00 | Announcements | | |

LUNCH/BREAKFAST

The Food Service Program is federally funded. Lunch and breakfast are served in the cafeteria daily and prices are set each year by mandate from the county board. A breakfast or lunch **must** consist of three (3) food/drink items. The only items that can be purchased separately are milk and juice. Free and Reduced lunch forms for eligible students are available in home room and from the School Clerk and Counselors. All students must be provided with a form at the beginning of school. The Food Service Program has been computerized. All students are issued a lunch card at the beginning of the year. **Lunch cards are to be used at breakfast and lunch.** Any student that does not have a lunch card will be asked to step to the end of the line and wait until all other students have

been served. Students who buy their meals are requested to prepay one or more weeks at a time. If you do not prepay, only the correct amount will be accepted. **No change will be given in the lunch line. Change for \$1 will be given at breakfast.** If you forget your card, you must know your student ID number. Charges are permitted up to \$2.00 (one day of breakfast and lunch). Any student that does not pay a charge within a week, will not be allowed to charge for the rest of the year. Lost lunch cards are to be reported to the office immediately. Replacement cards are \$1 and the first replacement is free. Under no circumstances shall a student loan his ticket to someone else, nor shall a student on free or reduced lunch permit someone else to use his/her ticket.

Prices for 2005-2006

| | | |
|------------------|--------------------------------|------|
| School Breakfast | Full Price for all Students | .75 |
| | Reduced Price Eligible Student | .30 |
| | Adult Price | 2.50 |
| School Lunch | Full Price for all Students | 1.25 |
| | Reduced Price Eligible Student | .40 |
| | Adult Price | 3.00 |

GOING HOME FOR LUNCH

Only those students who have a permanent residence on the West Side of Madison may be permitted to walk home for lunch. However, a permission slip must first be secured from the office and signed by parents before going home. This slip will be kept on file in the office. **No other students may accompany you if you go home for lunch.**

CLOSED CAMPUS

The Scott High School campus is closed. **No student is allowed outside the boundaries of the campus without permission from the administration. Students are not permitted in the rear of the building nor on the athletic fields unless supervised. Students may use the mini-gym area (the Hawk's Nest) for leisure and relaxation during lunch. When the weather is nice, the students will be outside. Also, students who drive to school are not permitted to return to their cars during the school day.**

STUDENT/TEACHER PARKING POLICY

Upon arrival at school, you are to leave your car for the day. Underclassmen are to park on the visitor's side of the football field. Only seniors are permitted to park in the senior parking area. Cars are not to be parked directly in front of the school, or on the street going up

the hill, nor is any entry to school property to be blocked. You are not permitted to drive to the Career Center without prior approval from the principal of the Career Center. Also, students who violate the policy pertaining to parking will lose the privilege of parking on school property and their parents will be notified. You will not be permitted to drive home or leave school in their cars through the sign-out method. Students are prohibited from parking in the teacher parking lot.

TEXTBOOKS

All students in Boone County Schools are supplied with free textbooks. It is the student's responsibility to maintain the books assigned him/her. Students shall be charged with any damages incurred while the book is assigned to him/her. In the case of a lost, stolen, or damaged book, the student assigned that book shall be responsible to pay for such.

LOST AND FOUND

Students who find lost articles are asked to take them to the office. Lost articles which are not claimed within a reasonable amount of time will be given to Goodwill Industries. Lost textbooks will be stored in the Media Center. Check there for missing books.

OBLIGATIONS

Students who owe money or need to return textbooks or other items are obligated to meet those payments. Until such payments are made, no other materials (free) will be issued. Their names will go on an "Obligation List" in the office. Payments and/or returns shall be made to the secretary. Remember--take care of your obligations. Transfers cannot be made, records cannot be released and lockers cannot be assigned until all obligations (financial, etc.) are met.

LOCKERS

Lockers will be assigned by the home room teacher. The locker has a built-in combination lock. There will be no locker fee. A fee of \$10 will be charged for damaged lockers.

HALL PASSES

Before being dismissed from class, you **MUST** sign the class sign out sheet and obtain the hall pass from your teacher. Classroom sign-out logs will be kept by all teachers and these logs will be turned into the office on a weekly basis. All passes must be visible while out of the classroom.

ASSEMBLIES

The student body behavior at assemblies should always be refined and courteous. You are personally responsible for the impression made by the school as a whole. Unacceptable conduct would include whistling, uncalled-for clapping, boisterousness and talking during the program, eating, drinking beverages, and/or use of tobacco products. This type of unacceptable conduct is subject to disciplinary action.

BUILDING NEATNESS

This is your building--keep it neat and clean at all times! Use the trash bins throughout the school and pick up litter around you. Just as you are judged by the company you keep, so are you judged by the surroundings in which you live and go to school.

GUIDANCE OFFICE

Our counselor is available to serve the educational, social, and personal needs of students. If you wish to see the counselor, you will need to arrange for an appointment during your lunch period. You can also find information about colleges, scholarships, careers, vocational schools, and pamphlets dealing with many social and personal problems. This material may be checked out. Please make

use of it.

INCIDENTS

Every incident that occurs in the school building, on the school grounds, at practice sessions, or at any athletic event sponsored by the school must be reported immediately to the person in charge and to the school office. An incident report will be completed and placed on file in the office and with the Boone County Board of Education.

VISITORS

Only visitors with legitimate business reasons will be allowed to enter the school campus area. All visitors must check in with the office upon arrival. Visitors will be issued a pass that must be returned upon leaving the school.

WITHDRAWALS/TRANSFERS

Students who are transferring to another school or withdrawing from SHS must first see a counselor to complete the necessary forms. All books and other school-owned materials must be returned before the student leaves the school. Parents are required to be present at this time.

HONOR ROLL/HONOR BANQUET

All students who maintain a 3.5 or better grade average for each of the first three grading periods shall be placed on the Principal's Honor Roll and will be invited to attend the Honor Banquet. Each student shall receive a certificate of merit to acknowledge his/her achievement.

Students who have a 4.0 GPA (unweighted) on their report cards for the particular grading periods shall be on the "A" honor roll. The "B"

Honor Roll will be 3.0-3.99. All students who attain a 3.0 or higher grade point average for the nine weeks and/or semester shall have their name posted for public acknowledgment in the local newspapers.

EMERGENCY CARDS

Emergency information cards are distributed to all students at the beginning of each school year. Parents are to complete these and return them to the school for reference in case their child is injured or becomes ill at school. Please list any special health problems so school officials will be better equipped to handle a possible problem. ONLY YOUR PARENTS/DESIGNATED ADULT MAY SIGN YOU OUT OF SCHOOL.

SENIOR CLASS RANKING GUIDELINES

Upon conclusion of the school year, the principal shall direct the ranking of the senior class and shall identify the three highest ranks; valedictorian, salutatorian, and honor student and shall identify the ten top individuals of the senior class (does not necessarily mean ranks). All "F" grades will be computed in determining class ranking. Class rank will be determined using the following courses for each class:

Only required classes are counted for senior class ranking. Honors and AP courses receive an additional quality point of 1. Any three full credits of math and science (selected by the student) are counted for ranking.

| COURSES REQUIRED FOR GRADUATION | CREDITS REQUIRED FOR CLASS OF 2008 |
|--|---|
| English | 4 |
| Social Studies | 4 |
| Math | 4 |
| Science | 3 |
| Health/Intro | 1 |
| Physical Education | 1 |
| Keyboarding/Intro | 1 |
| Computer Applications | 1 |
| Electives | 4 |
| Career Major Units | 4 |
| The Arts | 1 |
| TOTAL CREDITS REQUIRED FOR GRADUATION | 28 |

**CLASSIFICATION OF STUDENT WHO DO NOT
PROGRESS IN NORMAL SUCCESSION**

| GRADE | MINIMUM UNITS REQUIRED 2006-2007 |
|--|---|
| 9 | 0 |
| 10 | 6 |
| 11 | 13 |
| 12 | 20 |
| UNITS NEEDED FOR GRADUATION | 28 |

FINAL TEST POLICY

A final exam tests the result of the work you have accomplished in your classes. Students in all grades will take comprehensive final tests at the end of the first and second terms. Any student that is absent five (5) days or less for a particular class will be exempt from taking the final test in that class only (with teacher permission). **All** other students will take the exam.

CLASSROOM MAKEUP POLICY

Students absent from class have the right to complete all work missed. The student must request from the teacher any assignment that may have been completed during their absence. Each student will have two (2) X the number of days missed in order to complete the missed work. It is the responsibility of the student to request his/her makeup from the teacher. All work not completed on schedule will be recorded as zero's unless the teacher agrees to an extension of time due to an emergency situation. Students who are out of school one week or more may request assignments through the counselors. For an absence in excess of three weeks due to illness, contact the Department of Exceptional Children for Homebound at 369-3131.

ARRIVAL AT SCHOOL

All students are to go directly to the cafeteria upon arrival at school--**enter at the front entrance**. All students will remain in the cafeteria until the 7:25 bell. **No one should be in the first floor hallway or on the second floor until the bell rings.**

ANNOUNCEMENTS

Announcements are made over the school intercom system during Home room and the last block of the day. A form is available in the office. Announcements submitted by students must have the written approval of a teacher or sponsor. Unless an emergency arises of an unusual nature, classes should not be interrupted by announcements.

TELEPHONES

Pay phones are located in the hallway for student use. Use them with consideration for others. The office phones are business telephones and are to be used by students only in the case of emergency. **Please do not ask to use the office phones.**

SCHOOL CLOSING DUE TO WEATHER

When schools are closed by weather conditions, area radio stations are notified of the closing by 6:00 a.m. Boone County Web Site will be the first notification www.boonecountyboe.org. Please do not call the school or the radio station because they will not have any additional information.

EXTRA CURRICULAR ACTIVITIES POLICY

All activities that are of educational value to students should be considered as part of the regular school curriculum. Some activities, however, by their very nature must be conducted during after school hours. Some of these require much time and energy and should be participated in only by those students who can do so without seriously endangering their academic progress. Therefore, the following eligibility rules will govern all students who participate in those activities which require after-school practice and performance at Scott High School.

1. Any student wishing to participate in any extracurricular activity for which a grade is NOT given must have and maintain a 2.0 average, or an overall grade of "C". This ruling applies to all clubs, organizations, athletic teams, majorettes, and cheerleaders. Band is not included. This ruling comes from the West Virginia Secondary Schools Activities Commission and the WV State Department of Education.
2. Any student participating in an extra-curricular activity must be in school the full day of the activity or event (or have approval from the School Administration) in order to participate. You may not sign-in/sign-out on game day.
3. Scott High School does not discriminate on the basis of sex, race, color, religion, handicapping condition, martial status, or national origin.

STUDENT RECOGNITION/AWARDS

Students are recognized in both academic and nonacademic arenas throughout the school year. They are recognized for their achievement, hard work, and dedication to various projects and activities. All staff members are permitted input, primarily through written nominations. Other student awards, too numerous to list, are distributed during a Senior Awards Night and an Underclass Awards Day at the end of the school year.

SCHOOL INTEREST GROUPS

We are fortunate to have many members of the community directly and indirectly involved in supporting this school. If you are interested in becoming a member of one of these groups, please contact the school. Organized Interest Groups are follows:

Academic Boosters
Athletic Boosters
Band Boosters

Parent Volunteers
School Advisory Council
School Improvement Council

Also, we are fortunate to have three actively involved Partners in Education, Appalachian Power Company, Hobet Mining, and Madison Rotary. We thank them for their interest and assistance.

DISCIPLINE POLICY

One of the most important lessons education should teach is discipline. While it does not appear as a subject, it is the basis for the whole educational structure. It is the training that develops self-control, character, orderliness, and efficiency. Also, it is the key to good conduct and proper consideration for other people. With the understanding of the purposes of discipline in a school, you may form a correct attitude toward it, and not only do your part in making your school an effective place of learning, but develop the habit of self-restraint, which will make you a better person.

EXPLANATION OF IMPORTANT TERMS

Offense: A violation of school rules occurring on school property, while riding a school bus, or while attending any activity or function under the jurisdiction of the school.

School Time: WV State Law puts students under the jurisdiction of the school from the time they leave home to come to school until they arrive back at home at the end of the school day and/or any activity or trip conducted under the auspices of Boone County Schools.

Tardies: It is the responsibility of the student to arrive to class on time. Warning bells sound at one minute before the tardy bell for each class and homeroom.

ASD: (After School Detention) After school detention may be assigned as a sanction for a wide variety of student violations. ASD will run from 3:00 p.m. to 4:00 p.m. on days designated by the Administration. A form will be sent home to be signed by a parent/guardian that will describe the reason for placement and the dates that have been assigned. Parents/guardians are responsible for providing transportation home on assigned days. Failure to report may result in ALC/out of school suspension.

ALC: (Alternative Learning Center) Suspension of students from the school setting has increasingly become a last resort sanction imposed by the schools. The in-school suspension program is a means of dealing with student discipline problems that would normally result in suspension from school. While the student is in ALC, he/she shall complete their normal classroom assignments provided by his/her regular classroom teachers under the supervision and guidance of the ALC supervisor. During this time, the student is totally restricted. The student will be with the ALC supervisor in a designated place for the entire school day until re-entry is earned to the regular program by meeting specific requirements.

Noon Detention: Noon detention may be assigned at the discretion of the Administration for several types of student violations. Noon detention will run from 11:12 a.m.-11:30 a.m. Students assigned to noon detention will be served lunch at the end of each session. Students assigned noon detention will receive a detention slip that must be signed by the teacher in charge. Failure to bring the detention slip will result in additional days. An early dismissal incentive program is offered to students who demonstrate responsibility by being punctual and in possession of their noon detention slip each day. Failure to report may result in ASD or suspension.

Extended Noon Detention: Extended noon detention will run from 11:15 a.m. to 11:45 a.m. Students assigned to extended noon detention will report to the front from the lunch line and take their lunch to the assigned room. Students will complete work packets relating to their offense after they eat their lunch. Failure to report may result in ASD or suspension.

ATS: The alternative to suspension program is used at the discretion of the administration to provide a learning experience for first time offenses of tobacco possession at school. Students who participate in the ATS program will get their lunch and report to room 102 where will participate in a program that teaches the dangers of tobacco use. This program takes approximately 4 consecutive lunch periods to complete.

N.B.A.: NO BULLYING ALLOWED This program takes place during lunch and serves as an educational tool for students that have exhibited any bullying behaviors. Students referred to this program will learn about the many different forms of bullying and will be asked to document their experience including alternative solutions to their particular problem. Students participating in this program will have lunch in a classroom setting under the supervision of the NBA coordinator. Satisfactory completion of the program normally takes 60-90 minutes, (2-3 lunch periods).

Peer Mediation: A team of specially trained students are available to help students settle differences through effective communication. Students that are experiencing conflicts will be given the opportunity to openly discuss the problem and any possible solutions. A written summary will be signed by all participants that will include the agreement has been reached and the steps that need to be taken in order to resolve the conflict.

Suspension: Suspension from school for a specified number of days (up to ten (10) days) for any offense means the student may not attend class or any other school function, ride a school bus, or enter school grounds, except for a prearranged conference with a school administrator. It also includes not being able to attend or participate in after school functions such as sports, dances, Homecoming activities, etc. When a student commits an offense and is suspended on Friday during school, the suspension begins at the end of the school day; therefore, a student would be unable to participate in any Friday night activities or events. Furthermore, he/she may not participate in school sponsored activities until the next school day following the suspension or expulsion. The student must have met all re-entry requirements before being permitted to return to school.

Suspension to the Central Office: Students may be suspended to the Central Office for offenses indicated in the Student Code of Conduct. The length of suspension shall be until a conference is held, not to exceed ten (10) school days. It is the parent's responsibility to notify the Central Office and arrange a conference.

Expulsion: The Board of Education may authorize the expulsion of any student for a commission of any crime, gross immorality, gross misbehavior, persistent disobedience, or for the violation of written rules and regulations established by the county or state boards of education. Expulsion is the loss of privilege to attend classes or other school functions for a period of up to one (1) year.

POLICIES USED TO GOVERN DISCIPLINE

Drug and Alcohol Abuse (County): Any student who has in his/her possession or is under the influence of a controlled substance or alcohol shall be suspended from school for not more than ten (10) days and a possible recommendation for expulsion from Boone County Schools. The parent(s) must accompany the student back to school for a conference with the school officials before conditional readmittance is granted. If the parent(s) do not appear for a conference, the matter will be referred to the Superintendent of Schools who may grant an extension of the suspension and report the matter to the Board of Education. A warrant may be secured by the investigating officer for the arrest of the individual suspended for selling or passing a controlled substance or alcohol.

Tobacco Use: Students shall not smoke or dip snuff in the building or on school property. Use of any tobacco product is **ABSOLUTELY** forbidden. In addition, students are not to have in their possession or on their person any tobacco product while they are on school property.

Sign-In/Sign-Out: Sign in's and Sign out's will be handled in the office by the administration or an assigned person or persons. **It is the student's responsibility to obtain a sign in/sign out slip from the appropriate person.** He/she is to show this slip to all teachers involved. Student wishing to sign-out must secure a sign-out form from the office and take it to each teacher whose class he/she will miss. After securing the teacher's signatures, the student will return the slip to the sign-out person. **THE PARENT IS REQUIRED TO BE PRESENT IN ORDER FOR THE STUDENT TO LEAVE SCHOOL.**

DISCIPLINARY ACTION

Drug/Alcohol Possession or Abuse: 1st offense -10 day suspension; with a possible 1 year expulsion (According to Safe Schools Act)

Fighting: Immediate 1-10 days out of school suspension. Parents will be called at the time of the incident. Upon return to school students will receive one day of in-school suspension for each day of out of school suspension assigned.

**Students may be required to complete the N.B.A.(anti-bullying program) upon return to school.

Tobacco Possession: 1-3 days ALC or suspension. Product will be confiscated and destroyed.

Tobacco Usage: First Offense--5 days ALC with parent/school conference; **Second Offense**--3 days out of school suspension with parent/school conference; **Third Offense**--law enforcement will be notified and a citation will be used.

Tardies: ****3 Tardies** B3 days Noon Detention/Parent Notification
 ****6 Tardies** B 2 days ASD
 ****7 Tardies** and Above B ALC will be issued for tardies exceeding 7

Skipping: First Offense--2 days ALC; **Second Offense**--3 days ALC with parent/school conference; **Third Offense**--5 days ALC.

Inappropriate Dress: Change clothing immediately/parent notification. Repeated offenses may result in suspension/ALC.

Hats: Hats are not to be worn in the building. Repeated offenses may result in ALC.

Disrespect to teachers/staff members: First Offense--1-3 days ALC; **Second Offense** B1-3 days out of school suspension; **Third Offense** B5 days suspension and parent/school conference.

Profanity/Obscenity: Major profanity B1-10 days ALC or out of school suspension with parent/school conference.

Sign-in/Sign-out: Leaving school without following proper sign out procedures will be treated the same as skipping. Students must sign-out with **their** parent(s)/guardian(s) present. Refer to Sign In/Sign Out policy for further information. Sign out slips are required for admittance to class the next day. STUDENTS, IT IS YOUR RESPONSIBILITY TO OBTAIN A SIGN IN/SIGN OUT SLIP FROM THE OFFICE.

Kissing/Hugging (Anything beyond holding hands): First Offense--1-3 days Noon Detention; **Second Offense**--1-3 days ALC; **Third Offense**--1-3 days out of school suspension with parent/school conference

Vandalism/Destruction of Property: Pay for damages and suspension until parent conference. Upon additional incidents, immediate suspension until parent/board conference.

Hall passes: First Offense--warning; **Second Offense**--2 days Noon

Detention; **Third Offense**--1 day ALC or suspension.

Adherence to Classroom Rules: Responsible Student Program will address this issue.

Damage to School Bus: The Administration will handle according to county policy.

Conduct detrimental to proper operation of school bus during regular and/or extracurricular activities: The Administration will handle according to county policy.

Possession of radios, jam boxes, walkmans, game boys, water guns, tape players, gang paraphernalia, cell phones, beepers, etc. Parents must come to school and pick up all phones ASAP after being confiscated. Phones will not be given back to students :
First Offense--Warning and item is confiscated; **Second Offense**--1-3 days ALC and item is confiscated; **Third Offense**--1-3 days out of school suspension and item is confiscated. Confiscated items may not be picked up until the end of the school year. Parents must come to school to pick up the item.

Being in off-limit areas such as office area, teacher's restroom, behind school building, football field, baseball field, etc.: **First offense**--1-3 days ASD; **Second offense**--1-3 day ALC and parent conference; **Third offense**--1-3 days out of school suspension and parent/school conference.

Horseplay/creating disturbance in halls: **First Offense**--Warning or Noon Detention; **Second Offense**--1-3 days ALC; **Third Offense**--1-3 days out of school suspension and parent/school conference.

Gambling: **First Offense**--1-3 days Noon Detention; **Second Offense**--1-3 days ALC or suspension; **Third Offense**--1-3 days out of school suspension and parent/school conference.

Cheating: Handled according to each individual teacher's discretion. May result in loss of credit for that assignment.

Bomb Threat/False Fire Alarm: Referred to Central Office for disciplinary action.

Co-op/SWVCC students returning to school after being dismissed from school: **First Offense**--parents notified and conference with student; **Second Offense**--1-3 days ASD and parent/school conference; **Third Offense**--Privilege of being Co-op/SWVCC student

will be revoked.

Harassment or extortion: 1-10 days of ALC or out of school suspension at the discretion of the Administration.

Possession of dangerous weapons including guns, knives, all lock blade knives, etc.: 1st offense -10 day suspension; with possible 1 year out of school expulsion (According to Safe Schools Act)

Stealing: Depending on the value of item stolen, the Administration will use discretion to fit the disciplinary action to the offense. Students may have to make restitution. Authorities will be notified if appropriate.

Snowballing: 1-3 days ALC/Suspension.

Inappropriate behavior during school-time activities and/or events:
Removal from event and denial of privilege to participate in future school activities. This will be decided by the Administration and the teacher who was in charge at the time of the incident. Parents will be notified.

Going off campus: Same as skipping.

Littering: 1-3 days Noon Detention. Repeated offenses may result in ALC or suspension from school.

FIRE DRILL INSTRUCTIONS/PROCEDURES

During a fire drill or any type of emergency situation, students will leave the building in an orderly and quiet manner. Speed in emptying rooms, while desirable, should be made secondary to the maintenance of proper order and discipline. Signs are posted in each classroom showing proper fire drill procedures. Upon reaching the designated area, students are to form a straight line and remain quiet in order to assist the teacher with the checking of the class roll.

In case an exit or exits are blocked, you are always to use the closest exit and proceed to the fence at the baseball field. If, for some reason, you are not in your classroom when the fire alarm sounds, exit the building through the closest door and locate your teacher once outside the building.

GRADUATION PRACTICE

In order for graduation to flow smoothly, practice is necessary; therefore, three (3) practices will be held prior to graduation.

Attendance at these three (3) practices and Senior Awards Day are mandatory. Failure to attend any of these events without administrative approval may result in the failure to march at graduation.

PROM: Beginning with the 2005-2006 school year, the Scott High Jr.-Sr. Prom will be limited to guests age 22 and under. The deadline for changes in guest registration will be at 8:00 a.m. on Thursday of prom week.

RESPONSIBLE STUDENT PROGRAM

Maturity requires a willingness and desire to take responsibility for one's actions and to respect others. In modern times, however, students are often exposed to influences that hinder, rather than help them, in developing this maturity. Therefore, inasmuch as the school plays an essential role in the maturation of the student, the school must foster responsible behavior in all students. Since such behavior flourishes only in an atmosphere of consistent, constructive reinforcement, the school must, therefore, have an organized, consistent, and fairly-administered program to help students accept responsibility and be accountable for their own behavior. For these reasons, the administration, faculty, and students have developed the Responsible Student Program for Scott High School.

The objectives of the Responsible Student Program are

1. to stimulate and nurture a responsible and respectful attitude in every student,
2. to reward responsible and respectful behavior, and
3. to eradicate irresponsible and disrespectful behavior through positive reinforcement.

Teachers may issue *Skyhawks Bucks* as a reinforcement for positive behavior. Students may redeem their earned *Skyhawk Bucks* at the School Store during lunch on Fridays.

STANDARDS AND EXPECTATIONS OF

THE RESPONSIBLE STUDENT PROGRAM

1. Be Prepared
2. Ready on Time
3. Peer Related Role Modeling
4. Be Respectful
5. No Loitering
6. Follow Individual Class Rules

BOONE COUNTY ALTERNATIVE SCHOOL

The Danville Community Center will be the site for Boone County's Alternative School. An Education First Grant and a supplement from Boone County Schools was awarded for this purpose. The guidelines and procedures necessary for the implementation of this school are currently being developed. Upon assignment to this school, you will receive a detailed explanation regarding rules and regulations for attendance and behavior. If you are interested in attending this school, please contact Leonard Bolton, Principal at Scott High School, for further information.

In accordance with Federal law and United States Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, gender, age or disability. To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue SW, Washington, DC 20250-9410 or call 202-720-5964 (voice and TDD). USDA is an equal opportunity provider and employer.

SCHOOL SONG (HAIL WEST VIRGINIA)

It=s Scott High School
It=s Scott High School
The Pride of Every Student Here
Come on You Old Grads
Join With Us Young Lads
It=s Scott High School
Now We Cheer
(Rah! Rah!)

Now It=s The Time Boys
To Make A Big Noise
No Matter What The People Say
(Clap Clap)
There=e None To Fear
The Gangs All Here
So Hail Scott High School
Hail,
Scott

ALMA MATER

Alma, Our Alma Mater
The Home of Scott High School
Sing We Of Thy Honor
Everlasting Through and Through

Alma, Our Alma Mater
We Pledge In Song To You
Hail, Oh Hail Our Alma Mater
Scott High School